



**CITY OF LEON VALLEY  
BOARD OF ADJUSTMENT COMMITTEE (BOA)**

Leon Valley City Hall - Council Chamber  
6400 El Verde Road, Leon Valley, Texas 78238  
Thursday, April 18, 2019 at 6:00 p.m.

**MINUTES**

The Board of Adjustment Committee met on the 18<sup>th</sup> day of April, 2019 at the Leon Valley City Hall Council Chamber located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

**1. Call to Order and Determine if Quorum is Present.**

The meeting was called to order by Chair Steven Mouser at 6:15 p.m. on April 18, 2019. A quorum was declared to be in attendance. Those members in attendance were: Phillip Riddle, Steven Mouser, Lyn Joseph, and Albert Alcocer.

Also in attendance were:

City Attorney Denise Frederick, Planning & Zoning Director Brandon Melland, Permit Technician Ana Federico and Attorney Clarissa Rodriguez

**2. Approval of February 13, 2018 Board of Adjustment Minutes. (Steven Mouser, Chair)**

A motion was made by 2<sup>nd</sup> Vice Chair Lyn Joseph and seconded by Vice Chair Phillip Riddle. Upon a unanimous vote, Planning & Zoning Director Brandon Melland announced the motioned carried.

**3. Executive Session**

**The City of Leon Valley Board of Adjustment shall meet in Executive Session to discuss the following: Under the Texas Local Government Code §551.071 Consultation with Attorney to seek advice regarding Stepstone Credit, LLC vs. Board of Adjustment for the City of Leon Valley**

Chair Steven Mouser closed the public meeting and went into closed session at 6:16 p.m.

Chair Steven Mouser reconvened the public meeting at 7:10 p.m.

**4. NEW BUSINESS**

**Hold a training session addressing recent code revisions regarding criteria and procedures for considering variances, special exceptions, and appeals; followed by mock proceedings.**

Planning & Zoning Director Brandon Melland proposed to re-schedule the training session until the entire Board of Adjustment Board is able to attend. The Board agreed.

**5. Adjournment.**

Chair Steven Mouser announced the meeting adjourned at 7:12 p.m.

**These minutes approved by the Board of Adjustment Committee on June 6, 2019.**

ATTEST:

  
BRANDON MELLAND, AICP, CNU-A  
PLANNING & ZONING DIRECTOR

APPROVED  
  
STEVEN MOUSER  
CHAIR